

Open job position: Legal Counsel (80% - 100%)

CONSAVO forms a one stop-shop for corporate and private clients rendering legal services, accounting & tax consulting services. With expertise in all areas of business law, CONSAVO advises international and domestic clients.

For our Zürich office, we are currently looking for a legal counsel (m/f) with responsibilities in the field of corporate, commercial, and contractual law in an international environment.

Key Responsibilities

- Provide global legal advice and support to our international clients for general business matters and commercial transactions
- Advise on, review, and draft of all sorts of commercial contracts
- Draft of legal memorandums in the field of corporate, commercial, and contractual law and in other legal fields (civil law, general tax law, intellectual property etc.)
- Advise on, review, and draft of legal documents in the field of M&A
- General legal research under Swiss law
- Support attorneys with draft/preparation of legal complaints in the field of civil, commercial and employment law
- Corporate housekeeping of various Swiss subsidiaries

Key Requirements

- Swiss Master's Degree in Swiss law / commercial education with advanced studies in business law or paralegal
- Previous work experience in-house or in law firm
- Excellent communication skills and strong team player, able to work independently
- Strong analytical skills and creative thinking capacity
- Enjoy working in an inter-disciplinary aera
- Excellent command of written and spoken German and English is a must, additional languages an advantage
- Excellent knowledge of MS Office
- Swiss resident

If you are interested in joining our dynamic international team, please send your application documents (CV; work certificates, diplomas and cover letter) to CONSAVO Legal Ltd. (olivier.araki@consavo.com)